



**Board of Directors' Official Meeting Minutes**  
**General Session – 5:30 pm - SLC Library and Zoom**  
**Tuesday, September 17, 2024**

*Present:* Board Directors: Melanie Wagner, Leslie Andre, Sammy Lackner, and Pati Wright  
SLC Staff: Executive Assistant to Director, Cindy Cole; Benefits/Payroll Manager, Debbie Ruffner; Dean of Early College, Heather Stouder and SPED Department, Brady Atwell

*Absent:* SLC Director, Dr. Melanie Marrone; Board Directors, Megan Helzerman and Liz Maki

*Guests:* None

The meeting was called to order by SLC Board Chair Melanie Wagner at 5:35 pm.

- **Roll Call/Pledge of Allegiance**

**ACTION ITEMS:**

1. **Approval of New Board Member Applicant, as presented**
  - Melanie W. suggested they approve a motion to interview the new candidate, Cyndi Borgmeier.
  - Sammy made a motion to approve the new board member as presented and Pati seconded the motion.
  - The motion was approved and passed unanimously by the board.
  
2. **Approval of the Consent Agenda, as presented**
  - Sammy made a motion to approve the consent agenda and Pati seconded the motion.
  - The motion was approved and passed unanimously by the board.

**NON-ACTION ITEMS:**

- EL presentation by Jill Mitsch (for Dale Bernardini, SLC EL Coordinator).
- Jill introduced herself and the ELD team to the board.
- She explained how they do the assessments for possible EL students. We offer tutoring and translation services. We also collect the evidence for the state reports. Our team works hard to make sure all information that goes out to families is available in their languages.

- She explained the End of the Year Board Report that the board was given. The data includes credit information, graduation rates and more. This helps us plan future classes.
- 100% of our ELD seniors graduated last year.
- We hope to increase our On-Track ELD progress and increase the student's attendance.
- She would like to change our tracking attendance percentage from 70% to 90% to align with the state.
- The EL plan document that the board received showed the updates being made due to a new curriculum that should help the students succeed.
- She explained how the EL Collection folders are compiled.
- We serve approximately 6 different languages at this time.
- Sammy asked how an EL student takes the OSAS testing. Jill said there are no accommodations unless they have a disability. The board agreed that this must be hard for these students.
- They offered their support to this program. Jill said they are working on how to assign them the correct liaison (language) from the registration documents.

**Administrative Reports:**

- None.

**Board Discussion**

- Dr. Marrone is at a conference this week.

**Citizen's Comments:**

- None.

**Move to Adjourn**

- The meeting was adjourned by Melanie W. at 5:50 pm.

**Next meeting:** Tuesday, October 15, 2024

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Melanie Wagner, Board Chair

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Date

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Board Secretary

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Date