



Board of Directors' Official Meeting Minutes
General Session – 5:30 pm - Zoom meeting
Tuesday, October 15, 2024

Present: Board Directors: Melanie Wagner, Leslie Andre, Sammy Lackner, Liz Maki and Pati Wright
SLC Staff: SLC Director, Dr. Melanie Marrone; Executive Assistant to Director, Cindy Cole;

Absent: Cyndi Borgmeier (Board member applicant)

Guests: 2 virtual attendees

The meeting was called to order by SLC Board Chair Melanie Wagner at 5:35 pm.

- **Roll Call/Pledge of Allegiance**

ACTION ITEMS:

1. **Approval of the Consent Agenda, as presented**
 - Sammy made a motion to approve the consent agenda and Leslie seconded the motion.
 - Leslie asked about the color of the balance; it should be in blue not red because it's positive.
 - The motion was approved and passed unanimously by the board.

NON-ACTION ITEMS:

- Cyndi Borgmeier was absent so the board will add the Oath of Office to the next meeting.

Administrative Reports:

- Financial Update
 - We are currently at 1,360 students. She feels we are on track.
 - Mel W. asked if we cap enrollment and Melanie M. said we actually have closed several grades at this time. We are not doing any more advertising this year.
 - Liz asked if we would expand. Melanie M. said we are going to start a School Improvement Plan soon and that question will be addressed. We don't have room for more students in the building on Tuesdays and Thursdays at this time. If we enroll more students, we will have to increase staff.

- ASBO Conference Report
 - She said it was a great conference; not really specific to Oregon but it was good to know more about things nationally.
- Enrollment
 - See above.
- Facilities/Pick up and Drop Off
 - We are working on these procedures. We opened up the area by the old school and added lines for parking. Leslie asked about why the fencing was there. Melanie M. explained that we had some issues with the trail and not having the front gate.
- Director Evaluation Process
 - She included a director evaluation workbook in the packet. It is the recommended document from OSBA and it aligns with her licensure.
 - Leslie said they spent quite a bit of time working on this in the past. She asked if Cindy knew where they were at. Cindy thinks Megan may have the final documents. Mel W. said maybe someone could reach out to her for those final versions. Melanie M. asked the board if they had a chance to look over the documents she sent them. Leslie would like to use the best evaluation tools available. Melanie M. will reach out to Megan.
 - Mel W. thinks that it would be good to compare the two and decide which will work best. We may be able to look back at the old minutes to see when that was. Melanie M. said she has used this one from OSBA before. Leslie said they had customized the other document to align with the unique SLC model. Sammy also said that the OSBA version may have some things that are not relevant to SLC; geared more toward a brick and mortar school.
 - Liz said they need to decide what the goals are and how best to evaluate the director.
 - Melanie M. will have a draft of the SIP by the next meeting. It might be a good time to look at them together. Liz would like the SIP available to help shape the school and guide Melanie.
 - Megan H. has officially resigned from the board as of tonight's meeting. Melanie M. would like to recognize her long service in some way. Megan did an amazing job on the board and also served as the board chair for many years.

Board Discussion

- Recommendation for Virtual Board Meetings
 - Mel W. asked that this be suggested due to schedules, etc. She would like to do more virtual meetings. Sammy thought it would be nice to meet in person quarterly. Liz and Leslie agreed that that would be a nice schedule. Pati said she is open to what the other board members would like to do.
 - Mel W. said maybe it could even be less frequent in person, depending on the agenda. November, December and January could be virtual meetings and then they could decide about February later.
 - Liz asked about attendance/quorum. At this time, we need 3 of the 5 for a quorum but will need 4 once Cyndi B. is added.
- Potential New Board Member - Dr. Mayra Gomez

- She told Melanie M. she would like to wait on this for now, but may have some interest in the future. The board hopes she will consider joining the SLC board when she is able to.
- Policies IIGBA Electronic Communication System and IIGBA-AR Electronic Communication System AR–*First Reading*
 - Mel W. asked if staff had reviewed these. Melanie M. said yes, they have looked them over. Liz asked how Melanie M. felt about it and she said she is fine with the wording of these and they align with our handbook.
 - Melanie M. said these are also required by our liability insurance provider.
 - No one had anything to add for next month’s agenda.

Citizen’s Comments:

- There were two people listening to the meeting. They declined to make any comments.
- Going forward, Leslie would like it mentioned at the beginning of the meeting who the guests are (staff, parent, etc.).

Move to Adjourn

- The meeting was adjourned by Mel W. at 6:05 pm.

Next meeting: Tuesday, November 19, 2024

Melanie Wagner, Board Chair	Date
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Board Secretary	Date
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