

# COVID-19 Specific Communicable Disease Management Plan



School District: Estacada School District

School Name: Summit Learning Charter

Principal: Sean Gallagher

Last updated: 8/24/2021

## Updates and Review:

All schools should use the [Ready Schools, Safe Learners Guidance](#) and consider the language in that document to be the most up-to-date.

Plan Component	Required	Recommendations and Considerations
<p>A protocol to notify the local public health authority (LPHA) of</p> <ol style="list-style-type: none"> <li>1. <b>Any confirmed COVID-19 case(s)</b> among students or staff.</li> <li>2. <b>Any cluster of illness</b> among students or staff (2 or more).</li> </ol>	<p><a href="#">Covid-19 Exclusion Summary Guidance K-12</a></p> <p>As and when students sign up to attend an optional learning opportunity, they will be reminded each time that they have to inform us if their student has been sick before attending.</p> <p>Cindy Cole <a href="mailto:CCole@summitlc.org">CCole@summitlc.org</a> responsible for notifying LPHA of an outbreak in the school.</p> <p> Clackamas LPHA Directory.pdf</p>	<p>Local LPHA:  Clackamas LPHA Directory.pdf</p> <p>Oregon: <a href="#">LPHA directory</a></p>
<p>Protocol for screening students and staff upon entry to school each day.</p>	<p>Elementary students will be given a temperature check for entry screening.</p> <p>Staff will have to sign into a kiosk upon entering the building and asked covid-19 screening questions..</p> <p>Primary Symptoms of Concern for screening:</p> <ul style="list-style-type: none"> <li>● Cough</li> <li>● Fever* or chills</li> </ul>	<p>Parents will be asked to share if student has allergies that may look similar to covid-19 symptoms.</p> <p>Screening protocol must recognize that students and staff who have conditions that cause chronic symptoms (e.g., asthma, allergies, etc.) should not be automatically excluded from school. <b>Cough is an exception:</b> Staff or students with a chronic or baseline cough that has worsened or is not well-controlled with medication should be excluded from school. Do not exclude staff or students who have</p>

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	<ul style="list-style-type: none"> <li>• Shortness of breath or difficulty breathing</li> </ul> <p>Staff will visually screen students upon entry for primary symptoms of concern.</p> <p>Student or staff with any of the above symptoms should be sent home or isolated until they can go home. Isolation procedure includes screening, and isolating in the room in front of the building, and a notification to the parent to collect their student ASAP. Students will be supervised by a member of staff.</p> <p>COVID-19 symptoms may also include the following, but these are less specific and not recommended as criteria for exclusion from school alone: new loss of taste or smell, headache, muscle or body aches, nausea or vomiting†, diarrhea†, fatigue, congestion or runny nose.</p> <p>† Note that vomiting and diarrhea are listed in OAR 333-019-0010 as conditions for restriction from school, independent of COVID-19.</p>	<p>other symptoms that are chronic or baseline symptoms (e.g., asthma, allergies, etc.) from school.</p> <p>For students or staff with other symptoms, see <a href="#">guidance</a> from the Oregon Department of Education and the Oregon Health Authority.</p>
<p>Communication protocol for COVID-19 cases.</p>	<p>Natalie Allen-Wriggle (VP) will communicate via email to students K-5th grade who are exposed.</p> <p>Sean Gallagher/Cyndi Rathbun (P) will communicate via email to students exposed 6th-12th grade who are exposed.</p> <p>Sample email:</p> <p><a href="#">4-Email Notification_ Exposure to COVID-19.docx</a></p>	<p>Parents of all students who were exposed to a person diagnosed with COVID-19, and all exposed adults, should be notified within 24 hours and advised to quarantine at home for 14 days following exposure and to seek testing should symptoms develop, or as directed by public health.</p> <p>Exposure will include anyone within 3 feet for a minimum of 15 minutes in an enclosed space.</p>
<p>Daily logs for each stable group or each individual student to support contact tracing of cases if necessary.</p>	<p>Daily logs for attendance in the school as well as who is in each room will be documented.</p>	<p>Record keeping protocol for daily logs used in contact tracing to assist the LPHA as needed</p>

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	<p>Students who attend on campus will have to sign up ahead of time.</p> <p>Natalie Allen-Wriggle will keep a log for K-5 students.</p> <p>Cyndi Rathbun will keep log for 6-12th grade students</p> <p>Each log will include:</p> <ul style="list-style-type: none"> <li>● Child name</li> <li>● Drop off/pick up time</li> <li>● Parent/guardian name and emergency contact information.</li> <li>● All staff that interact with a child's stable group of children (including floater staff).</li> </ul> <p>Logs will be kept on file for 4 weeks.</p>	
<p>Record of anyone entering the facility.</p>	<p>Staff/parents will have to sign into a kiosk upon entering the building and asked covid-19 screening questions.</p> <p>Log asks for:</p> <ul style="list-style-type: none"> <li>● Name</li> <li>● Contact information</li> <li>● Date of visit</li> <li>● Who they are visiting (if parent)</li> <li>● Time of entry and exit</li> </ul> <p>Logs will be kept on file for 4 weeks.</p>	

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## Isolation Measures

Plan Component	Required	Recommendations and Considerations
<p>Protocol to restrict any potentially sick persons from physical contact with others.</p>	<ol style="list-style-type: none"> <li>1. Anyone over the age of 2 who enters the building will have to wear a face mask. Extra face masks can be found in the front office.</li> <li>2. Any student who exhibits two or more symptoms will be required to isolate in the designated isolation room at the front of the school while waiting for pick up. Students will be supervised as and when needed by a member of staff.</li> </ol> <p>*If students are nauseous, struggling breathing, or in distress, they should not wear any face covering while waiting to go home.</p>	<p>Anyone developing cough, fever, chills, shortness of breath, difficulty breathing, or sore throat while at school will be isolated from others immediately; and sent home as soon as possible.</p> <p>Anyone with these symptoms must remain home for at least 10 days after illness onset and 72 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving. Alternatively, a person may return to school after receiving two negative COVID-19 molecular tests (PCR) at least 24 hours apart.</p>

## Environmental Management

Plan Component	Required	Recommendations and Considerations
<p>Ensure hand hygiene on entry to school every day: wash with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol.</p> <p>Hand washing is required before every meal and after restroom use.</p>	<p>Students will be provided with opportunities to wash or use sanitizer for hands upon:</p> <ul style="list-style-type: none"> <li>● Entering the school</li> <li>● Going to and from PE</li> <li>● Before and after lunch</li> <li>● After every visit to the restroom</li> </ul>	

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<p>Appropriate cleaning and contingency plans for routine infection prevention, and for closing cohort, schools, or districts based on identified COVID-19 cases and in compliance with public health and CDC guidelines.</p>	<p>Professional cleaning crew have been contracted to clean and sanitize all spaces after students and staff have been in the building. This includes the cleaning and sanitization of all restrooms.</p>	<p>Routine cleaning and disinfecting should follow <a href="#">CDC cleaning and disinfecting guidance</a>, and includes cleaning classrooms between groups, playground equipment between groups, restroom door or faucet handles, etc.</p>
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## Physical Distancing and Protection

Plan Component	Required	Recommendations and Considerations
<p>Maintain six feet of physical distance between people.</p>	<p>All people inside and outside of the school will be masked.</p> <p>A maximum of 25 students per classroom space will be maintained while trying to maintain the recommended 3 ft distance.</p> <p>Grades will not interact other than during PE where there will be two classes combined.</p> <p>Elementary students that attend on Tuesdays for optional enrichments will be considered one cohort.</p> <p>Middle school students that attend on Thursdays will be considered one cohort.</p> <p>High school students that attend and go into a separate space will be considered one cohort on Thursdays.</p> <p>Students who attend for in person tutoring will be considered as one cohort for the day that they attend.</p> <p>PE will try to take place outside.</p>	<p>Elementary students will enter/exit the building through their individual classrooms' exterior doors.</p> <p>Tuesday Cohorts will be using the same classroom environment with one teacher with the exception for PE, and club activities with 3-5th graders.</p> <p>Thursday Cohorts will be using the same classroom environment with teachers unless they need to move to another classroom for specific enrichment activity that would impact their educational needs if it were to take place in the original space.</p> <p>Desks/classroom/high-touched surfaces will be cleaned in between each change of students.</p>

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	<p>Students will be given structured restroom breaks and supervised mask breaks.</p> <p>Students will be spaced apart in the cafeteria and given the opportunity to eat outside, weather permitting.</p>	
<p>Face coverings for staff and students.</p>	<p>Protocol for regular communication to staff, parents, families and students on appropriate use of face coverings.</p> <p> <a href="#">Face Coverings Infographic.pdf</a></p> <p>Communication for staff, parents, families on use of face coverings.</p> <p> <a href="#">K-12 Face Covering Rule One Pager.pdf</a></p>	<p> <a href="#">K-12 Face Covering Rule One Pager.pdf</a></p>

- Current COVID19 outbreak or conditions in your local community support you moving forward with your plan, subject to changing conditions.

I certify that I have received, carefully reviewed Summit Learning Charter’s communicable disease management plan, including all links and attachments, and I agree to work with them on ongoing COVID-19 mitigation efforts. [Sean Gallagher - Principal ]

Attestation to truthfulness of the plan: [Sean Gallagher - Principal]

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