



OPERATIONAL BLUEPRINT FOR SCHOOL REENTRY 2020-21

Under ODE’s **Ready Schools, Safe Learners** guidance, each school¹ has been directed to submit a plan to the district² in order to provide on-site and/or hybrid instruction. Districts must submit each school’s plan to the local school board and make the plans available to the public. This form is to be used to document a district’s, school’s or program’s plan to ensure students can return for the 2020-21 school year, in some form, in accordance with Executive Order 20-25(10). Schools must use the [Ready Schools, Safe Learners guidance](#) document as they complete their Operational Blueprint for Reentry. ODE recommends plan development be inclusive of, but not limited to school-based administrators, teachers and school staff, health and nursing staff, association leadership, nutrition services, transportation services, tribal consultation,³ parents and others for purposes of providing expertise, developing broad understanding of the health protocols and carrying out plan implementation.

1. Please fill out information:

SCHOOL/DISTRICT/PROGRAM INFORMATION	
Name of School, District or Program	Summit Learning Charter
Key Contact Person for this Plan	Sean Gallagher
Phone Number of this Person	503.630.5001
Email Address of this Person	sgallagher@summitlc.org
Sectors and position titles of those who informed the plan	Sean Gallagher – Principal Rick Slater – Director Cynthia Rathbun – Dean Summit Learning Charter Board
Local public health office(s) or officers(s)	
Name of person Designated to Establish, Implement and Enforce Physical Distancing Requirements	Cindy Cole – Social Distancing Officer
Intended Effective Dates for this Plan	July 1, 2020 until further notice
ESD Region	Clackamas

2. Please list efforts you have made to engage your community (public health information sharing, taking feedback on planning, etc.) in preparing for school in 2020-21. Include information on engagement with communities often underserved and marginalized and those communities disproportionately impacted by COVID-19.

¹ For the purposes of this guidance: “school” refers to all public schools, including public charter schools, public virtual charter schools, alternative education programs, private schools and the Oregon School for the Deaf. For ease of readability, “school” will be used inclusively to reference all of these settings.

² For the purposes of this guidance: “district” refers to a school district, education service district, public charter school sponsoring district, virtual public charter school sponsoring district, state sponsored public charter school, alternative education programs, private schools, and the Oregon School for the Deaf.

³ Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.

During the summer months, we will be collecting survey data regarding “Distance Learning for All” successes and struggles, technology availability/needs for next school year, preference of parents and students for the structure of enrichment activities for the 2020-2021 school year. As a wholly virtual school, we will be continuing our online learning structural model that has been used since the inception of Summit Learning Charter.

We collected intent to return data via our “re-enrollment” form and we are calling all families who have applied to Summit Learning Charter to confirm their intent to send students for the 2020-2021 school year. This also allows us to answer important questions families may have about online learning and to prepare them better if this a new educational system for the families / students.

The survey link(s) and online meetings we will be conducting into the Fall will be communicated to all students, families and staff members to ensure effective representation/survey data from all levels of students, including demographics and our underserved and marginalized students/community groups. We will connect personally with underserved and marginalized families to make sure they are aware of the opportunities to provide input as we typically see “blanket emails” as an ineffective way to communicate critical information. To better serve families who need information in languages other than English, we are preparing to translate all documents and train student support staff to use services such as Passages to Language or IRCO for interpreter services.

3. Indicate which instructional model will be used.

Select One:

On-Site Learning Hybrid Learning x Comprehensive Distance Learning

4. If you selected Comprehensive Distance Learning, you only have to fill out the green portion of the Operational Blueprint for Reentry (i.e., page 2 in the initial template).
5. If you selected On-Site Learning or Hybrid Learning, you have to fill out the blue portion of the Operational Blueprint for Reentry (i.e., pages 3-14 in the initial template) and [submit online](https://app.smartsheet.com/b/form/a4dedb5185d94966b1dffc75e4874c8a). (<https://app.smartsheet.com/b/form/a4dedb5185d94966b1dffc75e4874c8a>) by August 15, 2020 or prior to the beginning of the 2020-21 school year.

* **Note:** Private schools are required to comply with only sections 1-3 of the *Ready Schools, Safe Learners* guidance.

REQUIREMENTS FOR COMPREHENSIVE DISTANCE LEARNING OPERATIONAL BLUEPRINT

*This section must be completed by any school that is seeking to provide instruction through Comprehensive Distance Learning.
Schools providing On-Site or Hybrid Instructional Models do not need to complete this section.*

Describe why you are selecting Comprehensive Distance Learning as the school’s Instructional Model for the effective dates of this plan.

Summit Learning Charter is a virtual charter school sponsored by the Estacada School District. We will be halting ALL onsite student activities for the 2020/2021 school year. SLC is adequately prepared to support ALL our Learners with distance based learning tools, digital curriculum, online meetings, and both Synchronous and Asynchronous options. We believe that making the shift towards fully virtualized activities and support systems will be the safest and most comprehensive format to provide a consistent school model.

[Complete after June 30, 2020 when Comprehensive Distance Learning Guidance is released by ODE.] Describe how your school’s model aligns to the Comprehensive Distance Learning Guidance.

Summit Learning Charter is a successful virtual school for Oregon in alignment with ORS 338. We have a comprehensive instructional model with a combination of LIVE synchronous teaching and Asynchronous curriculum. We have a system of attendance collection that tracks student engagement and student progress. Our faculty are all licensed Oregon educators who receive regular training on best practices in Online instruction and digital teaching tools.

In review of the CDL requirements –

Student Opportunity Clause

- Summit Learning Charter does guarantee a full academic learning experience

Services for students during CDL

- Summit Learning Charter will cooperate with our sponsoring district to meet service requirements

Title 1

- Summit Learning Charter is not a Title 1 school

Title 3

- Our EL department is continually working to identify and support ALL our learners in accordance with update EL guidelines

Students protected under ADA, 504, Equity and Access

- Summit Learning Charter is following existing procedures

IDEA

- Summit Learning Charter will cooperate with our sponsoring district to meet service requirements

Teaching and Learning

- Summit Learning Charter has developed excellent practices to support teaching and learning.

Instructional time

- Our school model complies with the instructional time expectations

Grading and Reporting

- Summit Learning Charter will continue to use our existing grading and reporting tools to support student outcomes and growth

State Assessment

- Per requirements, Summit will create a comprehensive plan for SBAC

Attendance

- Summit Learning Charter will follow the expectations to monitor student attendance and progress to support excellent engagement and academic success

Clubs

- As applicable, clubs will be accessible to all students

[Complete after June 30, 2020 when Comprehensive Distance Learning Guidance is released by ODE.] Describe how your school's model aligns to the Comprehensive Distance Learning Guidance.

Equity and Access

- Summit Learning Charter will comply with ORS 659.850

Mental, social, emotional health

- Summit Learning Charter will coordinate with our district as needed and establish routines to support students full well being and safety

Partnering with parents

- Summit Learning Charter has 12 years of experience creating partnerships with learning coaches to support outcomes for our learners.

Privacy and security, Infrastructure, Devices, Software, digital content, Professional learning and training

- Summit Learning Charter will act in accordance to support outcomes for learners.

Describe the school's plan, including the anticipated timeline, for returning to Hybrid Learning or On-Site Learning consistent with the *Ready Schools, Safe Learners* guidance.

Summit Learning Charter's anticipated time line for returning ONSITE activities, classes, and supports:

The initial plan is to continue to operate remotely until 12.3 and announce continued extension of remote operations by 10.15 (to inform 12.3 – 3.15) and by 2.15 (to inform 3.15 – 6.11)

This plan may be adjusted based on future guidelines.

The following blueprint outlines how the school will adapt to a hybrid operation

The remainder of this operational blueprint is not applicable to schools operating a Comprehensive Distance Learning Model.