

Columbia Gorge Community College

Steps to Getting Started

Follow these steps to get started as a Summit Learning Charter, Early College student attending CGCC. It is important to follow each step in the order presented to ensure your enrollment in Early College.

- 1. If you have not already done so, apply to Summit Learning Charter through the Summit Charters website.**
Please visit summitlearningcharter.org/early-college/ to complete the online application. Click on “Apply Now” and submit the completed application. Make sure to check the box for the “Early College” program and Columbia Gorge Community College.
- 2. Apply to Columbia Gorge Community College**
Go to cgcc.edu/admissions and fill out the High School Student application. Write down your Student ID Number at the end and save it.
- 3. Complete Release of Information form and return to Student Services at CGCC**
The form can be found at cgcc.edu/student-forms. Students need to release their information to Summit Learning Charter so that CGCC can share transcript information for it to count towards high school requirements.
- 4. Take the placement assessment in reading, writing, and math at the college**
Visit cgcc.edu/advising/placement-assessment to see the locations and times for testing, as well as to review the study guides. Call Student Services at 541-506-6011 to schedule a test.
- 5. Attend a MANDATORY Summit Learning Charters New Student Orientation**
Check (summitlearningcharter.org/early-college) Early College webpage for locations, dates and times.
Students should have already provided a copy of their placement scores, CGCC student ID number, and a copy of any previous high school transcripts to Cindy Kavanagh at Estacada Charters.
- 6. Schedule an appointment with a CGCC academic advisor**
To schedule, call Student Services at 541-506-6011 (The Dalles) or 541-308-8211 (Hood River). During this appointment, you will learn how to access your MyCGCC account and you will get the okay to register for classes. Bring the class recommendations from your Summit Early College advisor.
- 7. Register for classes**
If you have not already done so, go to your MyCGCC account and register for classes. Register early, as classes will fill up.
- 8. Once registered for courses, send a copy of your course schedule to Cindy Kavanagh**
Your Early College advisor must have your current course schedule on file ***at all times.***
- 9. Attend New Student Orientation at CGCC**
More information about dates and times, as well as a form to RSVP can be found at cgcc.edu/nso.
- 10. Purchase textbooks, get a library card, attend class**
Once you email your course schedule to your Early College advisor, you will receive your book stipend check for that term. You can find links to the Bookstore, Library, and Calendar on the website: cgcc.edu.